

## Victoria Primary School & Nursery Unit

Coronation Road, Carrickfergus, County Antrim, BT38 7EZ Tel: 028 9335 1781 Email : victoriaprimary@hotmail.co.uk **Principal** : Mr C. Fulton BA Hons (QTS)

On May 25th the **General Data Protection Regulation** will come into affect across the EU. It is a new law that is being implemented in exactly the same way across all EU countries to create a level set of rules to ensure all data held and processed by organisations within the EU is secure and processed lawfully.

As public organisations, schools (and academies) are required to comply. We have been working on our GDPR readiness in recent weeks.

Since then:

- We have made everyone in school aware all the way up to our governors.
- We have been on GDPR training courses
- Have put a team together to work on compliance
- Begun reviewing all of our data and documents and updating them

The process of becoming fully GDPR compliant will be long because it affects all aspects of the school.

We do already have strong Data Protection policies and protections but these now all need to be updated in line with GDPR. Furthermore, the BIG change with GDPR is that we now have to produce a lot of documentation to prove our compliance. This is what is going to take us a long time!

But rest assured we are working on it to make sure that GDPR will be central to our day-to-day culture.

We already highly value and protect all of our student, parents and staff data and will continue to do so in the presence of GDPR.

As a parent/carer you may receive some letters from us regarding GDPR. Some of those may be about consent and some about updating your information with us. Please do read and send back everything you receive.

For further information about GDPR please visit the **ICO website**.

Thanks,

Mr C. Fulton Principal