

Technology and e-Safety



Pupils are **not allowed** to bring any electronic items into school like mobile phones, DS or their own iPads. If you are using these at home make sure your parents know what you are doing, especially if you are on the internet. If your parents know what you are doing on the computer **you are safer**. Remember, we should never say anything unkind to other people on the internet or in a message. Look for the SMART posters in school to remind you about internet safety.



School Visitors

All school visitors will wear a visitor's badge like this one in the picture. These people are only visitors and they are here to fix something, talk to everyone in your class or in assembly or to teach a music lesson. You should ask your teacher if you are unsure about any visitor.

Before and after school

There isn't anyone to supervise in the playground before 8:50 a.m. so try not to be in school before then. The breakfast club starts at 8 a.m. and you are welcome to go there. Don't play on the adventure playground unless someone is supervising you. Remember our school rules at all times.



Our School Golden Rules!

- Do be kind and helpful
- Do be gentle
- Do listen
- Do work hard
- Do be honest
- Do look after property
- do not be unkind or unhelpful
- do not hurt other people
- do not distract or talk over others
- do not be deliberately idle in class
- do not tell lies
- do not damage property

www.victoriaprimary.org.uk

Please tear off this slip and return to class teacher. I have read the Pastoral Care information with my child.

Comments: _____

Pupil name _____

Signed _____ date _____



We Care for You

Name _____

Class _____

We care for you

Please read this information with someone at home. In your school when you get hurt, or lost, or sick, you need to know what to do. This leaflet should help you to remember what to do if you need help with something.

If you get hurt, feel sick or have an accident



If you get hurt or feel sick in school tell your teacher, assistant or a supervisor. If you get hurt or feel sick in the playground, tell a teacher, a supervisor or a P7 Buddy and they will help you. If you are cut, a teacher or a supervisor will help you get cleaned up or give you a plaster for a cut. They will also give you a note for your mum or dad to say that you got hurt.

If you get lost or locked out



If you get lost or locked out, go to the school office. Mrs Moffett or Mrs Clarke will help you. You can also ask a teacher or a Buddy to help you. **Never** walk home by yourself without permission or go with someone else that your mum or dad hasn't told you about.

If you are sad

We want everyone to enjoy school. We like you to work hard in class and enjoy your play time. If you feel sad or annoyed there are lots of people in our school you can talk to who will help you. Friends, P7 Buddies, teachers, classroom assistants, lunchtime supervisors, Miss Minnis, who is in charge of helping pupils when they feel sad, will all help.



If you need the toilet

During the day you will have a chance to go to the toilet before school starts, at breaktime, lunchtime and at 2 o'clock. If you need the toilet at others times just ask your teacher or the lunchtime supervisor. Remember to use our toilets properly and **never** make a mess.



If you forget something

We all forget things sometimes. Try making sure you have everything you need before you leave the house each day. If you forget something like a P.E. kit or an instrument we will not telephone to get it brought to school because people at home and in school are busy. If you forget your lunch, tell your teacher and you can get a school dinner in the canteen from Mr Stevenson (our new school cook).



If no-one collects you after school



If no one arrives to collect you after school always go back to the school office. Mrs Moffett, Mrs Clarke or another teacher will phone someone to come and collect you. You will be safe in school. Never walk home without permission or go with someone your mum or dad hasn't told you about.

People who can help



Mr Armstrong



Mrs Addis



Mrs Orr



Mr Tweedie



Miss Minnis



P7 Buddies



Mrs Moffett
Mrs Clarke